

PERSONAL DETAILS

Full name: Elizabeth (Libby) Jane Chapman
Date of birth: 29/10/1977
Address: P.O. Box 8311
Armadale, VIC 3143
Mobile: 0403 252 740
Email: libby@libbychapman.com

OBJECTIVES

- To put my design education to good use and produce a consistently high standard of work for my employer.
- To keep my knowledge of trends and technology current, in order to produce the best, most relevant design outcomes possible.
- To learn as much as possible from those around me to increase my skill set.

EDUCATION

- 2004 to 2006 RMIT University
- Graduate Diploma in graphic design (complete).
- 2002 to 2003 Monash University
- Doctor of Philosophy in Immunology (by research).
 - Incomplete; withdrew in good standing.
 - Recipient of Australian Postgraduate Award scholarship.
- 1990 to 1995 Monash University
- Bachelor of Science degree with first class honours.
 - Dean's list fellowship award for outstanding academic achievement 2001
- 1996 to 2001 Oberon High School
- TER of 95.00
 - VCE subjects: English, biology, chemistry, physics, maths methods, specialist maths

DESIGN EXPERIENCE

- 2000 to present SIMB (Solutions for Internet and Mobile Business)
- SIMB is a small web design company run on a part-time basis by my partner and myself. My primary role is as a graphic designer; however I am involved in almost every aspect of the business, including website development, customer service and bookkeeping.

OTHER EMPLOYMENT

1997 to present

Galatis Amcal Pharmacy

- I have had a part-time position for a number of years as a dispensary technician in this fast-paced pharmacy. I have also been trained in specialist areas such as CPAP therapy for obstructive sleep apnoea.

SOFTWARE SKILLS

I am very comfortable using the following software (on both Mac and PC):

- Photoshop
- Illustrator
- InDesign
- Acrobat
- Flash
- Dreamweaver
- Microsoft Office applications (Word, Excel, PowerPoint)

DEVELOPMENT SKILLS

I am able to hand code standards-compliant websites using valid XHTML and CSS. I have basic knowledge of PHP and actionscript.

OTHER SKILLS

My time as a science postgraduate has taught me a number of valuable skills:

- I am able to work autonomously and to a timeline.
- I work well in a team when a project requires it.
- I enjoy problem solving and analytical thought.
- I value independent advice and research.

Having my own small business has also been very valuable:

- I understand the importance of working within a budget and meeting deadlines.
- Customer satisfaction is an absolute priority.
- I am willing to go the extra mile when a project requires it.